



Road Usage Permit Application – Hoarding

See Schedule "B" of KELOWNA TRAFFIC BY-LAW NO 8120

City Yards
1495 Hardy Street
Kelowna, BC V1Y 7W9
Tel: 250-469-8600
ruppermits@kelowna.ca

PERMITS WILL BE PROCESSED WITHIN 5 BUSINESS DAYS. WORK CANNOT COMMENCE PRIOR TO APPROVAL

Contractor Name & Address:

Project Address:

Title	Name	Office #	Cell #	24hr call #	Email
Prime Contractor					
On-site Supervisor					

- Prime Contractor is to immediately notify City of Kelowna – Roadways Operations of ANY change in contact information or condition - ruppermits@kelowna.ca

Detailed Description of Work and location

Area # square metres occupied

Permit Date/Time Requested

Start Date (M / D / Y)	_____	End Date	_____	Start Time: 00:00-24:00		End Time:	
	m d y		m d y				

- **Site Plan** – A site plan showing the Hoarding area is REQUIRED.
- **Traffic Control Plan** – A Traffic Control Plan is REQUIRED if any users are impacted or detoured around a Hoarded area.

Traffic Impedance Information

Select all that Apply "X"

Direction(s) and Road Name	Lane(s) Impeded	Condition(s)
Northbound	Shoulder/Sidewalk/Blvd	Road Closure - Local Traffic
Southbound	Curb Lane	Road Closure - No Traffic
East bound	Median Lane	Single Lane - Alternating Traffic
Westbound	Median	Lane Closure (Multi Lane Roadway)
	Intersection	Traffic Control Person(s)
	Rear Lane (Alley)	Detour

- **Locates are required, prior to excavating**, under the terms of the Road Usage Permit and WorkSafe BC, Occupational Health and Safety Regulations; Failure to do so will invalidate the Road Usage Permit.
- **Parks notification and city tree protection is required prior to excavation.** 250-469-8503 – urbanforestry@kelowna.ca
- **A traffic management plan (TMP) is required for ALL work on an Arterial, Collector Road right of ways and at intersections and is also required for local roads for a permit duration of 5 days or greater.**
- **Utility witnessing and a 3rd party work order is required for any City of Kelowna utility tie ins.** 250-469-8600 - utilityserviceperson@kelowna.ca
- I(we) hereby acknowledge I have read and understood the City of Kelowna Traffic and Subdivision Bylaws and agree to be bound by its provisions and amendments, if any, specifications, and regulations to the City governing excavations in or under municipal streets and to such special conditions, restrictions and regulations as may be imposed by the City Engineer.

Date of Application: _____
M D Y

(Prime Contractor Signing Authority) Signature of Applicant: _____

As signing authority for the prime Contractor, by clicking this box I agree to the terms and conditions of this application: