



Development Planning
 1435 Water Street Kelowna, BC
 V1Y 1J4
 250-469-8626
kelowna.ca

Kelowna is located on the traditional, ancestral, unceded territory of the syilx/Okanagan people

FAST TRACK APPLICATION FORM (DEVELOPMENT PERMIT & BUILDING PERMIT)

For approved Fast Track MF1 – Infill Housing designs on eligible lots *only*. More info at Kelowna.ca/Infill

<input type="checkbox"/> Modular – FAAS (4 units + 2 units)	<input type="checkbox"/> Mosaic – SNDBOX (4-units)
<input type="checkbox"/> MutarQ – MutarQ (4 units)	<input type="checkbox"/> Mosaic – SNDBOX (5-units)
<input type="checkbox"/> Garden Cluster – TwobyTwo (2 units + 2 units)	

APPLICANT

Primary Contact:		Designer:
Name:		Name:
Title:		Title:
Address:		Address:
Phone:	Cell	Phone
Email:		Email:

NOTE: If the applicant is not the registered owner(s), an Owner’s Authorization form is required.

Contractor:

Name:	Title:
Address:	Email:
Phone:	Cell:
Company Name & Business License Number:	

PROPERTY DESCRIPTION

Legal Description:
Civic Address:

CONSTRUCTION VALUE

Construction Value:
\$

PROPERTY OWNER(S)

Name:		Name:	
Title:		Title:	
Address:		Address:	
Phone:	Cell	Phone	Cell
Email:		Email:	

APPLICANT CONFIRMATION

A. As applicant or approved agent, I confirm that I have read all relevant City of Kelowna bylaws and policies and that this application is in conformance (unless a bylaw amendment or variance forms part of this application.)

I have attached to this application the required plans and specifications of the proposed development in accordance with the application checklist. **I accept responsibility for processing delays caused by incorrect or insufficient submission materials.**

I understand that this application form is a public document and that any and all information contained in it, including personal information as that term is defined in the Freedom of Information and Protection of Privacy Act of B.C., is open for inspection by the public and may be reproduced and distributed to the public as part of a report(s) to Council or for purposes of a public hearing.

I understand that I am responsible for obtaining development authorizations and permissions from Telus, FortisBC Gas & Electric, Shaw Cable, and external Water Providers and for providing the File Manager with copies of responses from these utilities.

B. I further acknowledge that **Development Cost Charges (DCC's) and Landscape Bonding** will be payable at the time of Permit issuance for the construction of new dwelling units.

C. In consideration of the granting of permission applied for I/we hereby agree to indemnify and keep harmless the City of Kelowna against all claims, liabilities, judgements, costs and expenses of any kind, which may in any way accrue against the said Corporation in consequences of and incidental to the granting of this permit, if issued. I further agree to pay the full cost of repairing any damage to Corporation works occasioned by the building operations in respect of which this application is made.

D. The **Lobbyist Registry** came into effect on September 11, 2023. Individuals and organizations who communicate with Council members for the purpose of influencing a Council decision are required to register with the City. Communication includes emails, phone and video calls, or meetings with members of Council. Further information may be found on the [Lobbyist Registry](#) webpage and in the [Policy](#).

I am aware that I am responsible for understanding the [Policy](#) and are required to register within 5 days of initial communication with a Council member.

Applicant Signature: _____ **Date:** _____

FEES:

For completion by One Window Staff:

Development Permit Application Fee:	\$1320.00	Received by:		Date:	
Building Permit Application Fee:	\$175.00				

Fees are as per City of Kelowna Development Application Fee Bylaw No. 10560 and City of Kelowna Building Bylaw No. 7245 (kelowna.ca/bylaws). Acceptance of fees does not imply or guarantee application approval.