

# Bulletin: ALR Properties – Gathering for an Event

Bulletin # 24-0011

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2024

*This information is summarized for convenience. Please refer to the applicable bylaw for the complete regulation.*

*Properties must satisfy all applicable Bylaws/Regulations of the City of Kelowna and conform to the B.C. Building Code.*

## Purpose

To reference the types of events permitted on **Agricultural Land Reserve (ALR)** properties under Section 17 of the ALR Use Regulation. This bulletin is NOT applicable to events occurring at an alcohol production facility or as part of agri-tourism activities.

## What conditions must be met to hold events?

A maximum of ten (10) events of up to 150 attendees are permitted per calendar year, provided the property is in the **ALR** and classified as a farm under the *BC Assessment Act*. Each event may last no longer than 24 hours and parking for the event must be accommodated on the property in an area that does not disturb the productive agricultural land. No materials (e.g. gravel for parking or temporary structures) can be brought onto the property in association with the event.

## Can I have food service at the event?

Food service is permitted during an event provided that no permanent facilities are constructed or erected in connection with the food service. Food trucks are permitted during the duration of the event provided it does not interfere with the productivity of that agricultural land and that additional requirements to have a mobile food vendor in the City are met. Visit the City of Kelowna's website on mobile food vendors for more information: [Mobile food vendors | City of Kelowna](#)

## Do I need a business license for events?

Each event requires a valid license that has been issued under the City of Kelowna Business License & Regulation Bylaw No. 12585.

## Where on my property can I hold events?

Events can be held on an area of a property that does not disturb the productive agricultural land. Constructing, erecting or renovating permanent buildings or structures in connection with the event is not permitted.

Events are not permitted in existing farm buildings unless they have been issued Building Permits for assembly use and have approval from the ALC. Any upgrade to use or construction of buildings or structures in association with events requires ALC approval.

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## Do I need a permit for temporary structures?

Temporary tent structures are permitted in association with an event and if they exceed 10 m x 10 m require a Building Permit issued through the City of Kelowna Building Department. In accordance with the ALC's policies, temporary structures must be removed within 90 days of the event end.

## What information may be requested by the City?

The following information or documentation may be requested to help city staff understand if the event(s) meet the provisions for gathering for an event in the ALR:

- 1) Documentation confirming that the event is conducted on a property that is assessed as a farm under the *Assessment Act*.
- 2) Overview and summary of the event(s). Identify number of people attending the event(s), duration of the event(s), general activities, etc. The overview must include documentation confirming no more than 150 people will be attending the event(s) at any one time (e.g. guest list, ticket sale time slots, etc.) and that the event is no more than 24 hours in duration.
- 3) Sketch plan identifying where on the property the event(s) will take place. Identify permanent or non-permanent structures that the event will utilize or occur in. The sketch plan must outline and confirm that no permanent infrastructure or facilities will be constructed or erected in connection with the event. The conversion of existing buildings and the construction associated with bringing them up to public assembly building code is deemed as the construction or erection of a permanent facility and is not permitted in association with gathering for an event.
- 4) Parking plan and sketch that outlines the number and location of parking spaces on the parcel. The parking plan and sketch must clearly demonstrate how all parking will be accommodated on the property and that it will not interfere with the productivity of the agricultural land. Modifying or placing materials to accommodate parking is not permitted in association with the event(s).

## Where do I find more information?

City of Kelowna

- Contact [planninginfo@kelowna.ca](mailto:planninginfo@kelowna.ca) with questions about the ALR and City processes
- Contact [info@kelowna.ca](mailto:info@kelowna.ca) with questions about requirements for a building permit
- Contact [businesslicences@kelowna.ca](mailto:businesslicences@kelowna.ca) with questions about requirements for a business license ALC
- [ALC Policy for Gathering for an Event](#)