



City of Kelowna
 1435 Water Street
 Kelowna, BC V1Y 1J4
 250 469-8500
 kelowna.ca

Council Policy

Senior Government Referral Policy

APPROVED October 26, 2009

RESOLUTION: R752/11/07/25
REPLACING: R1013/09/10/26
DATE OF LAST REVIEW: July 2011

Industry Canada Radiocommunication and Broadcasting Antenna System Referrals:

1. The Director, Corporate Services has been designated a Land-use Authority official for the purposes of Industry Canada Client Procedures Circular CPC-2-0-03 Radiocommunication and Broadcasting Antenna Systems, as amended or replaced from time to time.
2. Proponents will follow Industry Canada's Default Public Consultation Process as described in Industry Canada Client Procedures Circular CPC-2-0-03 Radiocommunication and Broadcasting Antenna Systems, as amended or replaced from time to time.
3. A proponent may appeal a staff referral of non-support to Council.

All Other Referrals:

1. Where referrals are consistent with applicable City bylaws, policies or guidelines, the Director, Corporate Services will bring a recommendation of support to a Monday afternoon Council meeting.
2. Where referrals are inconsistent with applicable City bylaws, policies or guidelines, the City of Kelowna Municipal Council will hear from the public prior to Council's decision on referrals to senior levels of government in order to facilitate public input.
3. Public Input sessions will be held, where possible, following scheduled Public Hearing/Meeting dates or during regular Council Meetings.
4. Public input will be in accordance with Council Procedure Bylaw 9200.

REASON FOR POLICY

To establish procedures for processing Senior Government referrals.

LEGISLATIVE AUTHORITY

None.

PROCEDURE FOR IMPLEMENTATION

Director, Corporate Services will coordinate senior government referrals and implement appropriate internal circulation procedures depending upon type of application.